

**REORGANIZATION MEETING
and
REGULAR SESSION**

January 2, 2016

The Somerset Township Board of Supervisors met for the annual Reorganizational Meeting on Monday, January 4, 2016 at 9:00 am in the Somerset Township Municipal Bldg. Those present were Daniel H. Halverson, Randy Beistel, and Donald K. Miller. Also attending was Tami L. Yutzy, Secretary-Treasurer and Carolyn Zambanini, Manager of the Somerset Township Municipal Authority. Mr. Beistel called the meeting to order at 9:00 am and lead the pledge to the flag. He opened the meeting to public comment. There was none.

The first order of business concerned the organization of the Board for the year 2016. Mr. Miller moved to appoint Mr. Halverson as Chairman. Mr. Beistel seconded the motion and with all voting “yea” the motion carried. Mr. Halverson moved to appoint Mr. Miller as Vice-Chairman and Mr. Beistel seconded the motion. With all voting “yea” the motion carried an the motion carried. Mr. Halverson moved to appoint Tami L. Yutzy as Secretary-Treasurer. Mr. Halverson seconded the motion and with all voting “yea” the motion carried. All the above appointments stand made and confirmed.

The Board them moved to establish the date and time for the Regular Monthly Meeting. Mr. Miller moved to establish the second Thursday of each month at 6:30 pm as the time and date for the Regular Monthly meeting with the said meeting be regularly held in the Somerset Township Municipal Bldg. and with the meeting for January 2016 being held immediately following the Reorganizational meeting. Mr. Beistel seconded the motion and with all voting “yea” the motion carried and the schedule of meeting stand so established.

The Board next considered the following appointments. On a motion by Mr. Halverson the following appointments were made:

Solicitor – C. Gregory Frantz, Esq.
Depository Bank – PNC Bank, Somerset Office
Earned Income Tax Collector – Capital Tax Collections
Vacancy Board – James Sechler
Engineer – Jacob Bolby, The EADS Group
Sewage Enforcement Officer – Jerry L. Mostoller
Alternate SEO – Vincent Paczek, the EADS Group
Building Inspectors – Bureau Veritas
County Co-Op Delegate – Daniel H. Halverson
County Tax Committee – Tami Yutzy
Alternate to County Tax Committee – Randy L. Beistel.
Somerset Twp. Municipal Authority – Terry Tallion, to a full 5-yr term.
Open Records Officer– Tami L. Yutzy

Mr. Miller seconded the motion and with all voting “yea” the motion carried and the above appointments stand made and confirmed.

Mr. Halverson moved to appoint the following employees of Somerset Township to the positions as follows:

Equipment Operators III

Bryan D. Barron	Scott Berkebile	Thomas Lane	Barry Hemminger
Randy B. Rings	Glenn Berti	Jason Sheeler	
Steven Pugh			

Landfill Inspectors:

Darby Gnagey Michael Brant, Back up Landfill Inspector

Mr. Beistel seconded the motion and with all voting “yea” the motion carried and the appointments stand made and confirmed.

The Board next considered the appointment of Roadmasters. Mr. Halverson moved to appoint Mr. Miller. Mr. Beistel seconded the motion and with all voting “yea” the motion carried. Mr. Miller moved to appoint Mr. Halverson. Mr. Beistel seconded the motion and with all voting “yea” the motion carried. Mr. Halverson moved appoint Mr. Beistel. Mr. Miller seconded and with all voting “yea” the motion carried and the appointments stand made and confirmed.

Mr. Halverson moved to establish the tax rate for the 2016 as follows:

Real Estate Tax @ 1.61 mills with 1/7th set aside for fire protection

Real Estate Transfer Tax @ ½% Earned Income Tax @ ½%

Mr. Miller seconded the motion and with all voting “yea” the motion carried and rate stand established.

Mr. Halverson moved to establish the rental fee for office space to the Municipal Authority at the rate of \$ 4,500 annually with one payment to be made in January. Mr. Beistel seconded the motion and with all voting “yea” the motion carried.

Mr. Halverson moved to establish the following schedule of paid holidays for the year 2016 as follows:

New Year's Day	Primary Election Day (4/26)	Memorial Day
Christmas Day	Good Friday	July 4 th
Labor Day	General Election Day	Veteran's Day
Thanksgiving Day + the following Day		First Day of Deer Season
Two Floating Days		

Mr. Miller seconded the motion and with all voting "yea" the motion carried and the schedule of paid holidays stands established.

Mr. Halverson then moved to establish the rate for street lighting assessments for 2016 as follows:

Listie @ \$ 0.55/lineal Fr. Friedens @ \$ 0.55/lineal Ft. Roof Garden @ \$ 0.50/lineal Ft.

Mr. Miller seconded the motion and with all voting "yea" the motion carried.

Mr. Halverson moved to appoint Judy to provide janitorial services at the municipal building as an independent contractor at the rate of \$ 15.00/ hour. Mr. Miller seconded the motion and with all voting "yea" the motion carried.

Mr. Halverson moved to authorize the Supervisors to attend the annual convention of the Pennsylvania State Association of Township Supervisors in Hershey, Pa, with Mr. Miller designated as the "Voting Delegate". Mr. Beistel seconded the motion and with all voting "yea" the motion carried and the authorization stands made and confirmed.

The Board next considered the rate of reimbursement for the Township Supervisors and any and all employees who use their personal vehicles while on official Township business. Mr. Halverson moved to adopt the rate established by the Internal Revenue Service for reimbursement, that rate being currently \$ 0.54 per mile but subject to change by the Internal Revenue Service. Mr. Miller seconded the Motion and with all voting "yea" the motion carried and the rate stands adopted.

Mr. Miller then moved to increase the wages and salaries of all township Employees by 2% subject to concurrence of the Township Auditors regarding a similar request for the Supervisors, other wise the increase shall be the same as the increase granted to the Supervisors. Mr. Beistel seconded the motion and with all voting "yea" the motion carried and increases stand authorized.

Because of the nature of our business, there may periodically be requirements for Equipment Operators III and Twp. Supervisors/Road masters to work overtime. Employees will be given as much advanced notice as possible. Overtime (OT) is considered anything worked in excess of 40 hours per work week. Employees who work more than 40 hours in one week are entitled to one and one-half times their base rate for each hr. worked in excess of 40 hrs.

Pay Rates for 2016 are set as follows:

	<u>Reg. Rate</u>	<u>OT Rate</u>
• Twp. Supervisors/ Road Masters	\$23.29	\$34.95
• Equipment Operators III	\$20.86	\$31.28
• Landfill Inspectors	\$19.50	
• Secretary/Treasurer	\$16.70	

Mr. Halverson then asked for any additional business. There was none. He declared the Reorganizational Meeting adjourned.

(THE BOARD RECESSED FOR APPROXIMATELY 10 MIN. AND THEN CAME TOGETHER FOR THE REGULAR MONTHLY MEETING FOR JANUARY 2016)